

### Criteria for referral to TAC Panel

- 3 or more areas of significant developmental delay (communication, fine & gross motor skills, sensory, problem solving/learning/play, personal & social –linked to ASQ3 and EYFS)
- 0 – 2 years: 6 month delay in at least 3 areas
- 2 – 3 years: 6 – 12 months delay in at least 3 areas
- 3+ - school entrv: 12 month delay in at least 3 areas

Complete TAC referral paperwork to include MAT

Ensure parental consent agreed

Child discussed at TAC panel  
(held fortnightly)

Child is ACCEPTED

Child is NOT ACCEPTED

#### ASSESSMENT OF NEED

- 1) Lead specialist service for assessment identified – **key worker allocated for assessment**
  - Other services required to contribute to assessment identified, including setting where child is attending.
  - Each identified service to accept child as a new referral from this point and all information passed to each service.
  - Date agreed for assessment returning to TAC Panel.
  - Letter sent to referrer and parents including dates and agreed next steps.
- 2) Following assessment keyworker collates all information from each service which includes strengths/ needs and strategies
  - Panel agrees next steps including any change in keyworker.
  - Child remains open or is closed to TAC
  - Parents/ referrer notified of outcome
- 3) Child will be reviewed by TAC if their needs change/ they require further assessment by e.g. Specialist Assessment Service, EHCP assessment or a place at a specialist nursery.

#### Panel will agree next steps

1. TAC referral is closed.
2. Letter will be sent to referrer and parents with recommendations for next steps