

**Early Years Inclusion, High Needs & Equipment Funding Application Flowchart**

Level 1 Inclusion Fund	Level 2 High Needs Funding	Equipment Request via EYIF form	'No' Decision
<b>Step 1</b> Child's details included	<b>Step 1</b> Child's details included	<b>Step 1</b> Child's details included	
<b>Step 2</b> Child is in a Solihull setting	<b>Step 2</b> Child is in a Solihull setting	<b>Step 2</b> Child is in a Solihull setting and is a Solihull resident	
<b>Step 3:</b> Child is aged 3-4 years (EEF funding or exceptional case indicated on application form)	<b>Step 3:</b> Child is aged 2-4 years (EEF funding or exceptional case supported by a 0-25 SEND/ EY Team practitioner)	<b>Step 3:</b> Child is aged 2-4 years	Too young/old for specific funding School YR- not eligible
Children who are undergoing a Solihull EHCP assessment or have an EHC plan will automatically be funded at L2 and settings do not need to submit an application to the panel to receive this funding.			EHCP L2N funding is agreed through EHC panel [not EYIF]
<b>Step 4:</b> The banding document identifies need at level 1 <a href="https://www.solihull.gov.uk/children-and-family-support/localoffer/school-s-local-offer">https://www.solihull.gov.uk/children-and-family-support/localoffer/school-s-local-offer</a> [currently under review]	<b>Step 4:</b> The banding document - need identified at a higher level (L2). If application is for L2 and L1 is evidenced application will be considered for L1 if age eligible	<b>Step 4</b> Application includes full quote from relevant professional	Lack of supporting evidence
<b>Step 5:</b> Clear cost/description of use of funding linked to need			Additional evidence may be requested
<b>Step 6:</b> Clear history of the support so far and successes			
<b>Step 7:</b> The form is signed by the parent	<b>Step 7:</b> The form is signed/ supported by the Area SENCO/0-25 SEND and parent	<b>Step 7:</b> The form is signed by 0-25 SEND Team / Area SENCO and parent	
<b>Step 8:</b> At least 1 <i>reviewed</i> plan is provided	<b>Step 8</b> At least 2 <i>reviewed</i> plans are provided or a reviewed plan, a plan and evidence of <i>significant</i> specialist involvement [multiple agencies]		If this evidence is not shared with the panel, settings will be asked to re-submit.
The plan has intended outcomes and clear markers for progress and shows evidence of <b><i>the assess, plan, do, review cycle</i></b> . Targets are linked to need, chunked into appropriate achievable success markers and time specific to enable progress towards them to be <i>measured at each review</i> .			