

COUNCIL TAX REDUCTION DECISION NOTICE

Please Read the notes overleaf carefully. This also gives your appeal rights.

Mr A N Other
123 Four Street
Solihull
B12 3AB



Claim Reference



10001234

Council Tax Reference



30001234

Date

01 Mar 2025

Dear Mr A N Other

The claimed reduction to council tax is summarised below.

REASON FOR CALCULATION: ANNUAL CALCULATION



Council Tax Reduction

From
01 Apr 2025

To
31 Mar 2026



Weekly Reduction
£24.30



Period Reduction
£1,267.07
£1,267.07



You may be entitled to further assistance. Please contact the Department for Works and Pensions for more information

COUNCIL TAX REDUCTION STATEMENT OF REASON
Please Read the notes overleaf carefully. This also gives your appeal rights.

Mr A N Other
123 Four Street
Solihull
B12 3AB

Claim Reference 10001234
Council Tax Reference 30001234
Date 01 Mar 2025


BEN1

Reduction Period From 01 Apr 2025 To 31 Mar 2026

REASON FOR CALCULATION: ANNUAL CALCULATION

INCOME / EXPENSES / CAPITAL DETAILS USED


Weekly Income Details

Mr A N Other Claimant  New State Pension £193.73
Occupational Pension £76.93

Capital Details:

Mr A N Other Claimant  Bank Current Account £123.45





Weekly Income

Earned Income		£100.00
Unearned Income		£270.66
Less Income Disregards		£70.00
TOTAL WEEKLY INCOME		£300.66

Living Allowance Amounts

Single Claimant Pension Age Personal Allowance	£227.10
 TOTAL LIVING ALLOWANCE	£227.10

How Your Reduction is Worked Out

Total Weekly Income	£300.66
Less Total Living Allowance	£227.10
Gives Excess Income	£73.56
 Relevant Percentage	20.00
% of Excess Income	£14.71
 Eligible Weekly Council Tax	£39.01
Less % of Excess Income	£14.71
Gives Calculated Reduction	£24.30
 Relevant Capital Cutoff	£16,000.00
GIVES AMOUNT OF CALCULATED REDUCTION	 £24.30

KEY

1	Name and address of person who has claimed Council Tax Reduction
2	The reference number for your claim. Please quote this number whenever you contact us about your Council Tax Reduction
3	The Council Tax account number for the property. This will change when you move address. Please quote this number whenever you contact us about your Council Tax.
4	The reason that a calculation has been made on your claim.
5	The charge period of the letter
6	Your weekly Council Tax Reduction award
7	Your total Council Tax Reduction award for the charge period
8	List of the income that we are using to work out your Council Tax Reduction claim. The figure shown is the weekly amount that you receive.
9	List of your savings
10	Any income that you and your partner receive from a job or other work.
11	Any income that you and your partner receive from any benefits or pensions that you have.
12	Disregarded income is an amount that we 'ignore' from your income under council rules. The remaining amount is then used in the calculation of Council Tax Reduction. If you want to know about the income we disregard, please read our policy on our Local Council Tax Reduction page .
13	The Living Allowance is the amount of money that you and your family need to live on each week. We use the amounts set out in The Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2025.
14	The difference between the amount of income that you receive and the amount that you need to live on. If the figure has a minus in front of it this means that you have less income that you need to live on. If you have less income than you need to live on, then you may be able to get more help. Visit the Department for Work and Pensions website to find out more.
15	A proportion of your weekly excess income needs to be put towards your Council Tax. In SMBC this proportion is 20%.
16	The amount of weekly excess income that you should put towards paying your Council Tax.
17	The weekly amount of Council Tax that can be considered for a reduction.
18	This figure is the maximum amount of savings that you can have before you no longer qualify for Council Tax Reduction.
19	The weekly amount of Council Tax Reduction that will go towards your Council Tax bill.
20	If your circumstances change then please use our online Change of circumstances form to advise us