

**HIGHWAYS ACT 1980 SECTIONS 171 & 171A
APPLICATION FOR PERMISSION TO DEPOSIT
BUILDING MATERIALS ON THE HIGHWAY 2025/2026**

1. DETAILS OF APPLICANT

NAME OF BUILDING MATERIALS SUPPLIER:-	
ADDRESS	:-
TELEPHONE No	:-
EMAIL	:-

2. NAME OF THE PERSON RESPONSIBLE ON THE SITE WHERE THE BUILDING MATERAILS ARE TO BE DEPOSITED AND THE ADDRESS AND TELEPHONE NUMBER OF THE SITE

NAME	:-
SITE	:-
ADDRESS	:-
TELEPHONE No:-	

3. DESCRIPTION OF THE MATERIALS TO BE PLACED ON THE HIGHWAY

5. DESCRIPTION OF SITE (i.e. FOOTWAY, CARRIAGEWAY OR VERGE)

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6. REASONS WHY THE MATERILS CANNOT BE DEPOSITED ON THE SITE OF THE WORKS OR ON OTHER ADJACENT LAND CLEAR OF THE HIGHWAY.

7. THE LICENCE WILL BE REQUIRED FOR A PERIOD OF _____ DAYS COMMENCING ON _____ / _____ / _____

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I/we have read and undertaken in the event of permission being granted to comply with the standard conditions which were received with this application form, and comply with any special conditions which may be imposed and stated on the permit.

The licence fee (£85.00 2025/26) will apply to the materials per 30 day period (i.e. a charge will apply for the initial 30 days and then for each subsequent, or any part of, 30 day period)

I/we undertake to pay any expense the authority may incur in respect of repairs to the carriageway, verge, footway and apparatus in or on the highway arising from the deposit, use or removal of the buildering material.

I confirm that **PUBLIC LIABILITY INSURANCE** is held in the name of the applicant, as detailed above. I also confirm of insurance cover is to a minimum of 5 million and the insurance covers the period detailed on the application. I understand that this requirement is in addition to the conditions and requirements detailed on the application.

SIGNED _____ ON BEHALF OF _____ DATE _____

THIS FORM SHOULD BE COMPLETED AND RETURNED TO:-
DIRECTOR FOR ECONOMY AND INFRASTRUCTURE
COUNCIL HOUSE, SOLIHULL, WEST MIDLANDS, B91 9QT

STANDARD CONDITIONS RELATING TO THE DEPOSIT AND USE
OF BUILDER'S MATERIALS ON THE HIGHWAY

(HIGHWAYS ACT 1980 SECTIONS 171 AND 171A)

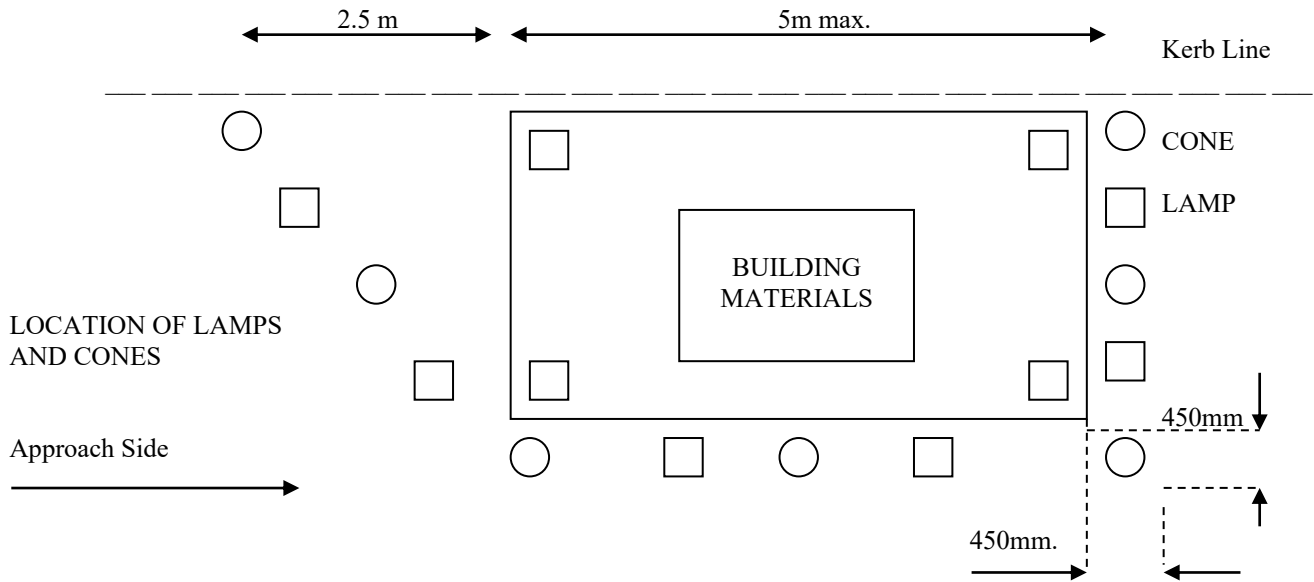
1. Section 171 and 171A of the Highways Act 1980, Prohibits the deposit of builders materials on the highway without the permission of the highway authority. Application for permission must be made on the above form to the Director of Managed Growth at the address shown so as to arrive not less than **two working days** before the materials are to be deposited. If granted, the permission will be issued in the form of a numbered permit. The original or a photocopy shall be available for inspection by an officer of the highway or a police constable in uniform.
2. Permission will not be granted if the highway authority considers that a practicable alternative site can be found clear of the highway. The applicant will be liable for the cost of providing a suitable vehicular access to such a site and it should be noted that a separate permission may be required for the crossing.
3. Permission will not be granted initially for a period exceeding one week. In exceptional circumstances extensions may be granted for a further period, if, not less than two working days before its' expiry the permit is returned to the Director of Managed Growth for endorsement together with the reasons justifying the extension.
4. If granted, the permission will apply to the amount of materials specified on the permit at the specified location and will be subject to these conditions and to any other special conditions stated on the permit which may be added before or during the period of permission by an officer of the highway authority.
5. Unless the highway authority deems it unnecessary, the applicant or his representative will be required to attend a site meeting with the highway authority and the police.
6. When building materials are deposited on the highway it shall be:-
 - a) Not more than 2m (6'7") wide overall or more than 5m (16'5") long and
 - b) Protected by adequate barriers and also during the official hours of darkness by continuously lit lamps showing a red or yellow light unless it is on the carriageway when clauses 8c and d below will apply.
 - c) Sited so as not to obstruct or restrict any access
 - d) Sited so as not to obstruct the free passage of pedestrians.
 - e) Not block the channel, gully/drain or sewer chamber
 - f) Not deposit any inflammable, explosive or noxious material
 - g) Not mix materials on the highway surface or allow material to enter any gully/drain or sewer chamber (penalty £2,500 – see section 170 Highways Act) a mixing board may be used.
 - h) Clear the deposit by the time stated
 - i) Sweep and remove all spillage and debris from the highway.
 - j) Immediately remove the deposit at the request of any statutory undertaker who requires access to underground their apparatus.
7. Where building materials are deposited on the carriageway they shall be:-
 - a) Protected from half an hour after sunset to half an hour before sunrise and at any other time when visibility is seriously reduced by poor light by continuously lit lamps showing a red or yellow light suspended on each corner of the materials and between adjacent cones (minimum 10 lamps). When visibility is seriously reduced by fog or mist the red or yellow lamps shall be replaced with flare lamps.

NOTE

1. The corners are regarded as being the extremities of the materials whether at ground or other level
2. Conditions 8c and d are illustrated below.
3. The colour of the lamps is being changed from red to yellow and yellow lamps will be required after the appropriate legislation has been passed.

- b) Protected by advance warning signs to Diag. 517 of the Traffic Signs General Directions and Regulations 2016 when not clearly visible from a distance of 46m (151') in either direction. The sign shall show road narrows to the nearside or offside as appropriate and shall be of reflective material. The sign shall be placed on the kerbside of the footway or verge and if this is not possible without inconvenience to pedestrians, at the edge of the carriageway. During the hours of darkness the sign shall be marked by not less than two red or yellow lamps continuously lit.

10. The care and disposal of the materials shall be the responsibility of the applicant and the highway shall be left in a clean and tidy condition on the expiration of this permit.



11. THE COUNCIL RESERVES THE RIGHT TO REMOVE AND IMPOUND THE BUILDING MATERIALS PLACED OR USED IN CONTRAVENTION OF THESE CONDITIONS AND TO RECOVER FROM THE OWNER THE COST OF REMOVING, EMPTYING AND STORING THE SKIP/CONTAINER BEFORE RELEASING IT.