

Application to Purchase the Lease of a Full Grave or Cremated Remains Plot in Reserve

Conditions and Regulations

How do I reserve a grave or cremated remains plot?

- **Please note you can only purchase a full grave or cremated remains plot in reserve if the death has not already occurred**
- If your circumstances change during the process we reserve the right to cancel or amend your application as appropriate in accordance with the Cemetery and Crematorium Regulations
- Please complete the application form
- When we have received your application we will telephone you to take a non-refundable deposit from you and confirm the details. Deposits can be made by credit or debit card
- When we have received your deposit payment we will reserve the next available grave or plot in the cemetery for you. Selections are made at the discretion of the Cemetery Manager and you cannot select a grave or plot of your own choice
- We will telephone you or email you with your grave or plot number and we will then temporarily reserve it for 30 days to give you time to decide if you are happy with it
- You must contact us before the 30 day reservation expires to confirm if you would like to purchase the lease
- **If you do not contact us before your 30 day reservation expires we will contact you to confirm that we have cancelled it and we will retain your deposit**
- When you are happy with the grave or plot we have selected for you, you can pay the balance by credit or debit card or we can arrange for an invoice to be sent to your home. We will deduct your deposit from the balance of your lease.
- When we have received your balance payment we will reserve the grave or plot in the cemetery for you
- When you buy a grave you are buying an exclusive right of burial grant, not the land itself. This means that you are leasing the land for a specified period of time, you do not own it
- The exclusive right of burial includes the right to have a memorial headstone installed on the grave
- We will send your Exclusive Right of Burial Grant (grave deeds) to you for you to keep safe until you need it

Print full name of applicant:
Address:
Daytime contact number:
Email:
<i>I the undersigned confirm that I have read and understand the conditions and regulations above and I wish for Solihull Council to select and reserve a grave in the cemetery of my choice.</i>
Signature

Which Cemetery		
Which Cemetery?	Grave	Cremated Remains Plot
Robin Hood, Streetsbrook Road, Shirley, B91		
Widney Manor, Widney Manor Road, Knowle		
Woodlands, Birmingham Road, Coleshill		

Please return this form to
 Cemeteries and Crematoria
 Central Depot
 Moat Lane, Solihull
 B91 2LW
 Or email to robinhoodcemetery@solihull.gov.uk

Office Use Only	1st Authorised Signatory		2nd Authorised Signatory	
	Date	Signature	Date	Signature
All applications must be checked and signed by two Authorising Managers				
Grave Plan is up to date?				
Cribs and CAS has been checked?				
Grave No.				
Reserved until (date)				