



**SOLIHULL METROPOLITAN BOROUGH COUNCIL**  
Central Depot, Moat Lane, Solihull, B91 2LW  
Telephone No. 0121 704 6830

**ANIMAL BOARDING ESTABLISHMENTS ACT, 1963 Sec 1**

**APPLICATION FOR LICENCE FOR A DOG DAY CARE ESTABLISHMENT**

Please note – All applicants should enclose

- A site plan of the premises (Renewal applications only need to include a site plan if changes have been made to the licenced part of the premises since the last application was submitted.)
- Public Liability Insurance Certificate
- Planning permission

Upon receipt of an application, the authority reserves the right to contact other agencies, including, but not limited to the police and the RSPCA, in order to confirm whether the applicant is disqualified from keeping animals.

**APPLICANT DETAILS**

Name:
Address:
Email address:
Telephone Number(s):

Business name & address:
Business name:
Address:
Contact telephone number:
Please note these details will be used on the public register of dog day care establishments

**New application**

*For first time applicants please state how many dogs you wish to accommodate on your premises. This number is wholly dependent on the size of the premises and staff numbers and will be determined by the inspecting officer and veterinary inspector.*

Number of dogs \_\_\_\_\_

**Renewal application**

Existing licence number \_\_\_\_\_

Expiry date \_\_\_\_\_

Number of dogs \_\_\_\_\_

**Additional information**

Please note that we will not issue a dog day care licence if any children under the age of 5 reside or regularly visit the premises.

I am aware of the provisions of the Animal Boarding Establishments Act 1963

I have read and fully understand the conditions of a dog day care licence. (These are available to view on our website [www.solihull.gov.uk](http://www.solihull.gov.uk))

I hereby certify that, to the best of my knowledge and belief, the above particulars are correct

Full name:

Signature:

Date:

I have enclosed:

- A site plan of the premises (if appropriate)
- Current valid Public Liability Insurance Certificate
- Planning permission (if appropriate)
- Required fee

If you have any queries, please do not hesitate to contact the licensing team on 0121 704 6830 or email us at [licensing@solihull.gov.uk](mailto:licensing@solihull.gov.uk)