

Advisory Disabled Persons Parking Spaces Policy



Purpose

- To provide support to local residents, whose medical conditions mean they qualify for a blue badge, to enable them to park close to local amenities or their homes. However. The parking spaces provided are not for their sole use and may be used by anyone who qualifies.

Important: Your application can **NOT** be processed unless the following is provided:

- Evidence that the applicant is a Blue Badge holder
- Evidence that the applicant owns a vehicle registered at the application address
- Evidence that the applicant lives at the address submitted in the application (the above will fulfil this in most cases).
- A sketch showing where a parking space may fit, within close proximity to the application address

Please provide photocopies, DO NOT send original documentation.

For further information, please read 'Assessment Criteria for DPPS Applications'.

Locations

- A DPPS will not be provided:
 - other than on the adopted Public Highway;
 - where the applicant has access to suitable off street parking or a garage
 - for dial-a-ride, taxis, hospital drivers or others for the purposes of picking up or setting down passengers
 - for non-disabled visitors or carers
- A DPPS will not be provided at, on, or near to the following:
 - roads with a width of less than 5.5 metres
 - in areas classed as turning heads or circles
 - opposite or within 10 metres (32 feet) of a junction
 - a pedestrian crossing, including the area marked by the zig-zag lines
 - where the kerb has been lowered to help wheelchair users and powered mobility vehicles
 - a driveway entrance to a property
 - a bus or tram stop or taxi rank
 - a school entrance
 - a traffic island
 - a bend
 - the brow of a hill or hump bridge
 - a road marked with double white lines
 - a tram or cycle lane
 - on the approach to a level crossing/tramway crossing
 - where there are overriding interests within the neighbourhood

Nature of a DPPS

- A DPPS is for use by any 'Blue Badge' holder and is not provided for the exclusive use of the applicant

Assessment Criteria for DPPS Applications

- The applicant must be a 'Blue Badge' holder. Proof of evidence will be required
- The applicant must live at the application address. Proof of evidence will be required
- The applicant or someone else resident at the application address must own a vehicle registered at the application address. Proof of evidence will be required
- Applications must be by, or on behalf of, persons who are in receipt of either the higher or lower rate mobility component of the Disability Living Allowance, or a Doctor's letter confirming that, in the Doctor's opinion, they would have been eligible for the higher rate allowance if they were to apply for it and they were under 65 years of age

Review of a DPPS

- Advisory DPPS will be reviewed periodically and removed if necessary

Disabled Persons Parking Space (DPPS) application form



Please read the DPPS policy document before completing this application form.

Please complete the form and return to Highways, Council House, Solihull, B91 3QT or by hand to Solihull Connect in either Touchwood, Shirley, Chelmsley Wood or Balsall Common.

1. Personal Details

Name of applicant(s):

Address of applicant(s):

Daytime contact telephone number(s):

Email address:

2. Disabled Persons Parking Space request

2a) Please tick the following criteria that apply to your request:

- My request is for a new DPPS (proceed to section **2b**).
- My request is for the repainting of an existing DPPS (proceed to section **2b**).
- My request is for the removal of a DPPS (proceed to section **4**).

2b) Please read the attached policy on Disabled Persons Parking Spaces, specifically the section relating to locations.

Please tick the following criteria that apply to your request:

- The location is on the adopted Public Highway;
- I **do not** have access to suitable off street parking or a garage.
- The space is **not** being requested for dial-a-ride, taxis, hospital drivers or others for the purposes of picking up or setting down passengers or for non-disabled visitors or carers.

2c) Please tick the appropriate box:

- The DPPS I am requesting is entirely in front of my own property.
- The DPPS I am requesting is in front of another property.

Please provide a diagram indicating where you would like the space to be positioned/repainted.

3. Assessment Criteria

Please read the attached policy on Disabled Persons Parking Spaces, specifically the section relating to Assessment Criteria for DPPS Applications.

Please tick the appropriate box **and** provide proof of evidence (this can be by way of a copy of an original document, or by visiting any of our Connect walk in centres, where you can show one of our advisors):

- I am a 'Blue Badge' holder.
- I live at the application address.
- I, or someone or someone else resident at the application address owns a vehicle registered at the application address.
- I am in receipt of either the higher or lower rate mobility component of the Disability Living Allowance, or a Doctor's letter confirming that, in the Doctor's opinion, I would have been eligible for the higher rate allowance if I were to apply for it and I was under 65 years of age.
- I am **not** in receipt of either the higher or lower rate mobility component of the Disability Living Allowance and therefore I would like an assessment to be carried out by One Front Door to determine my eligibility for a DPPS.

4. Confirmation

Once assessed, the applicant will be informed of a decision in writing, typically within 20 working days. Should a decision be made to provide or remove a DPPS, arrangements will be made for the work to be carried out, usually within 4-6 weeks, but dependant on weather conditions and the availability of a works team. Solihull MBC reserves the right to further delay the service.

Where I have applied for a new space or for an existing space to be repainted, I declare that I have read, understood and agree to the conditions outlined in this form and in the DPPS policy document. I also understand that whilst I have made this application, the space is for use by any 'Blue Badge' holder and is not provided for my exclusive use. All information I have provided is accurate to the best of my knowledge.

Signed:

Date:

5. Solihull MBC Use Only

Request approved / rejected because

Response letter sent